



*[Handwritten signature]*

October 24, 1985

Centex Construction Company, Inc.  
2947 Gallows Road  
P. O. Box 427  
Merrifield, Virginia 22116

Subject: GS-11B-19066, Bid Package No. 2, Headquarters Building,  
CIA Headquarters Expansion, Langley, Virginia, File CE #44,  
Cornerstone Ceremony

Gentlemen:

This is to confirm our discussions of October 23, 1985 relative to the Cornerstone Ceremony that is to take place on the morning of November 1, 1985 in connection with the subject project.

The items of work that we are requesting of you to facilitate the ceremony are as follows:

- 1.) On October 31, 1985, at the close of work, position and secure all crane booms and jibs so as not to pose any threat to life in the general area of the ceremony.
- 2.) No construction activities (within the building area) will be permitted on November 1, 1985. For the 4 days preceding the ceremony (October 28 through November 1, 1985), it is expected that you will schedule the construction activities on the basis of 4 ten hour work days. Office work and/or hours will not be restricted on November 1, 1985.
- 3.) On or before the close of work on October 29, 1985, clear the general area for the ceremony. The area that is required is that area between column lines 10 to 17 and east of column line G. Remove trailers, dumpsters, equipment and construction materials. The concrete area should be broom clean and the ground surface clean and evenly graded.
- 4.) On or before October 30, 1985, provide 2 duplex receptacles, 110 volts, for the area of the speakers platform. Consider a standby electrician for November 1, 1985.
- 5.) Provide and install a holding bar for the marble plaque that is to be displayed on November 1, 1985. Fabricate per attached sketch and have ready to support the marble plaque that will be delivered to the site on or before October 31, 1985. Provide necessary equipment and operator to unload and position plaque. CIA (Allied) will secure plaque.
- 6.) Precast and finish column base 13.5-G<sub>3</sub> (at ground floor) and inscribe 1985 date on east face. This precast piece, as modified by Arthur J. Carlucci, is marked "MK-C37B.LRT" and is shown on attached copy from Bob Collins' drawing.

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7.) The above column base, cornerstone is to be delivered to the job site and installed in it's permanent location as required by the contract documents no later than October 30, 1985.

8.) After the cornerstone has been set in place, brick up open space above concrete curb and between wings at rear of cornerstone to within  $3\frac{1}{2}$ " of top of cornerstone.

Fabricate cover and cover stand as detailed on attached sketch. Cast cover using job concrete with lifting loops as shown.

Cover stand is to be fabricated using 2" x 2" angles and 2" round pipe as detailed with corners mitered and welded to pipe legs.

Cover and stand should be fabricated as soon as possible to allow concrete to gain strength and entire assembly put in place at close of work on October 31, 1985.

9.) Remove plywood fence rails and posts. Posts may be cut off flush with ground at this time in order to avoid excessive damage to grounds and turf.

10.) Fabricate wooden protective cover for in-place cornerstone to be used after ceremony.

Your full cooperation in this effort is expected and your proposal for all costs associated with the added work should be submitted to this office on or before December 15, 1985, in the usual form.

Sincerely,

  
Arthur J. Carlucci

Project Manager  
Headquarters Expansion Project

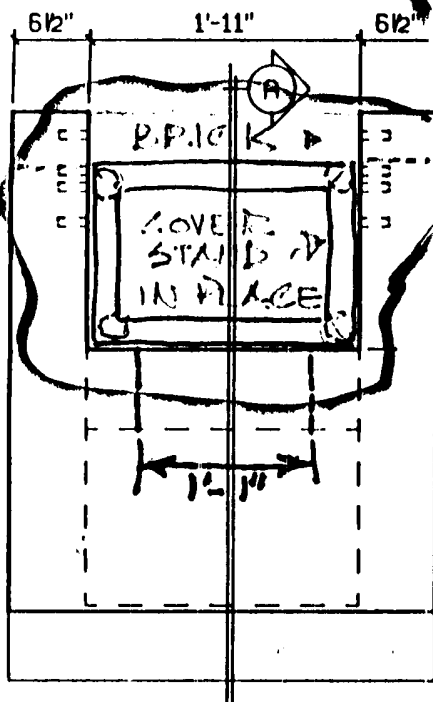
AJC:nj

cc: Gary Lee

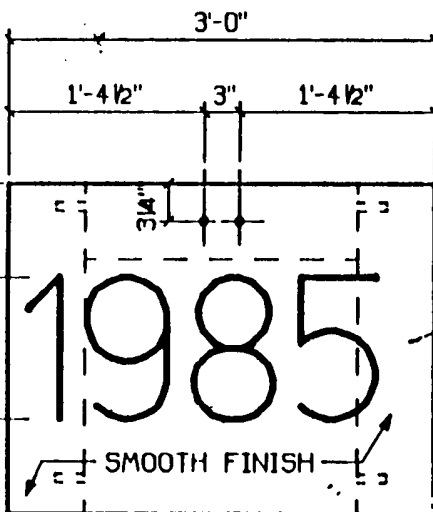


Attachments: Sketches #1, #2, #3

STAT



TOP



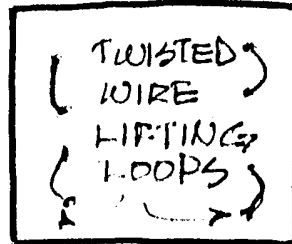
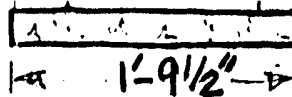
FRONT

EXTERIOR FINISHES TO  
BE SANDBLASTED FINISH  
EXCEPT WHERE NOTED

COVER WEIGHT

1.62X1.79X0.25X170  
= 110 LBS

LOOPS

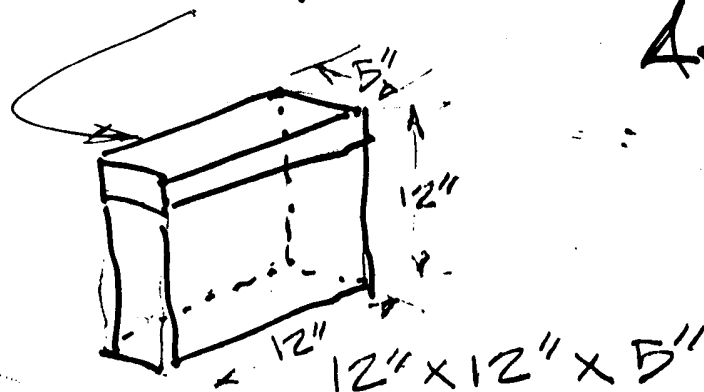


SIDE VIEW  
OF COVER

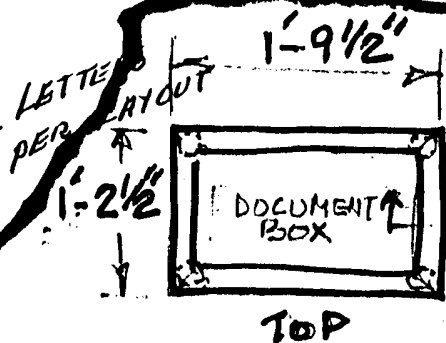
1

TOP VIEW  
OF PRECAST  
COVER  
REINFORCE WITH  
WIRE MESH  
1" FROM BOTTOM

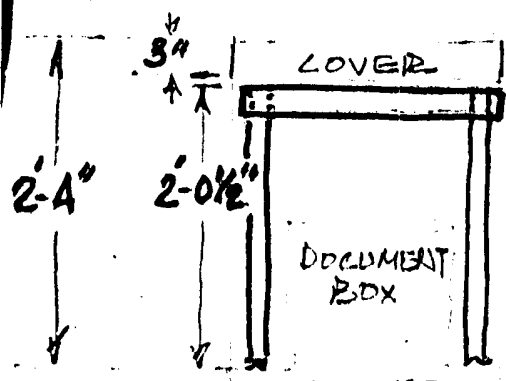
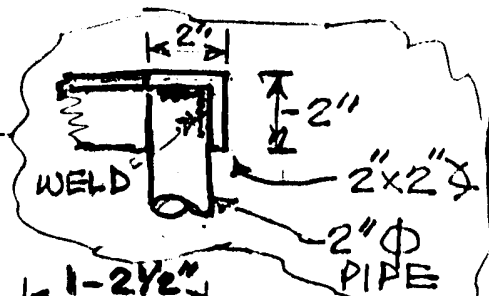
CALLED ROGER B.  
ON 10-14-88, HE IS TO DO  
CHARGE  
TO ALLOW INSERTION  
OF DOCUMENT BOX



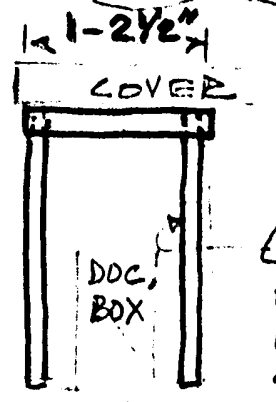
AJC  
10-14.



TOP



FRONT

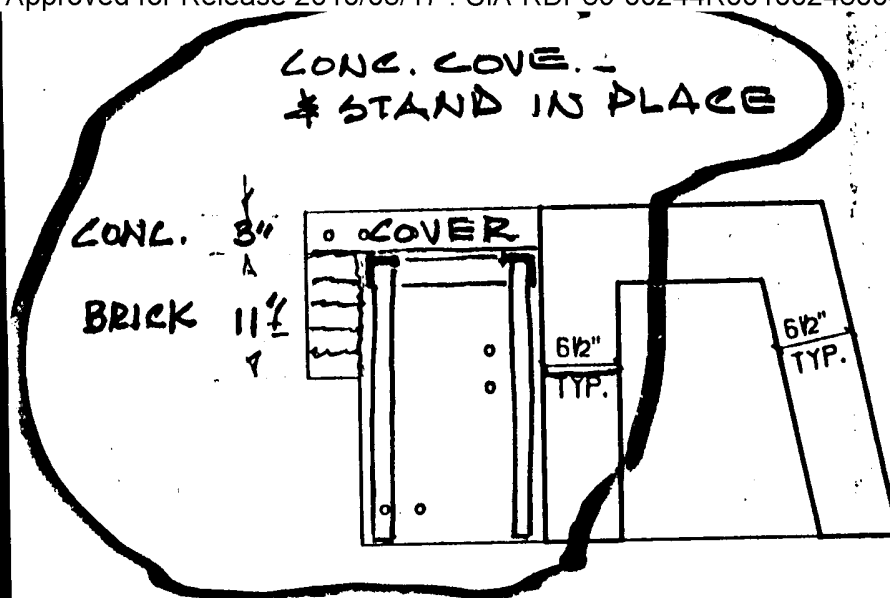


SIDE

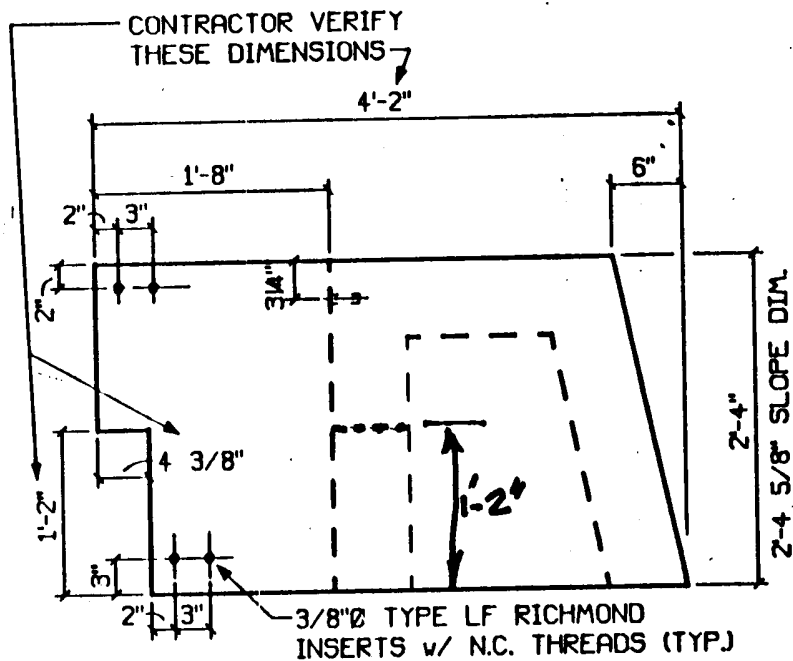
(4) 2"  $\phi$   
PIPE LEGS  
WELDED  
TO 2"X2"  
X 3/16"

COVER STAND

②



SECTION (A)



SIDE

MK-C37B-LRT (1 RECD)

SCALE: 3/4" = 1'-0"

DWG. REF. 5 / 5-A3-13

CONTRACTOR/ARCHITECT INDICATE HOW THIS  
SECURES TO FLOOR CONSTRUCTION.

VI Vogel 10/18/85 (3)

Steel bar

36" long

3" wide

1/4" thick minimum (5/8" OK)

ACC. 10-23-85  
HOLDING BAR  
FOR MARBLE PLACK

- 2 holes cut (5/8" DIAM) for 1/2" bolt
- 32 1/2" apart from C of one to C of other hole
- ~~W~~ Spot weld 4 places
- From floor - vert dim is 10' 1" to C of holes
- Ctr. everything on beam

